

Guidelines for authors

1. Submission

Thank you for your interest in *African Journal of Tropical Entomology Research (AJTER)*. Please read the complete Author Guidelines carefully prior to submission. Note that submission implies that the content has not been published or submitted for publication elsewhere except as a brief abstract in the proceedings of a scientific meeting or symposium, or presented in a non-peer reviewed journal.

Submission Checklist

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines:

- The submission has not been previously published, nor is it currently in consideration for publication by another journal (or an explanation has been provided in Comments to the Editor).
- The submission file is in OpenOffice, Microsoft Word (Microsoft Word .doc or .docx file) or equivalent generic document file format.
- Where available, URLs or DOIs (Digital Object Identifiers) for the references have been provided.
- Text should be at least single line spacing; uses Times New Roman 12-point font; A4 paper and 2.5 cm margins on all sides; employs <i>italics</i> , rather than underlining of species names (except for URL addresses); and all illustrations, figures and tables are cited in the text and placed at the end after the References section.
- All references cited in the text are included in the reference section.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.
- The pages are numbered.
- I agree to pay the article processing charges (page charges) should my paper be accepted for publication.
- A cover letter accompanying this manuscript has been completed and signed, and will be uploaded as an additional file, accompanying the manuscript. In it, the names and contact details of 2 - 4 suggested potential reviewers are provided.

Once you have prepared your submission in accordance with the Guidelines, manuscripts should be submitted by email at ajter.journal@gmail.com or via our online submission system <http://www.ajter-journal.com>

You are strongly encouraged to download and follow the structure outlined in the templates for [Original Articles](#) and [Taxonomic Articles](#). Use of these templates will make it much easier for you to prepare your paper in a manner conforming to the journal's requirements.

We look forward to your submission.

2. AIMS AND SCOPE

African Journal of Tropical Entomology Research (AJTER)-Abbreviation: *Afr. J. Ent. Res.* is a bilingual (French and English) peer-reviewed open access journal, publishing original and high-quality research articles, short communications and review articles covering a wide range of topics in general entomology, agricultural entomology, veterinary, medical, environmental entomology, entomophagy and the use and control of insects, arachnids and myriapods of tropical regions with an emphasis on the advancement of entomology in Africa. In addition, the journal also welcomes author submission of letters and commentaries to the editor on current areas of research, innovation or rapid development likely to be of broad interest – these may be submitted or invited.

Manuscripts from non-African authors are encouraged provided that the research has relevance to or broad readership within the tropical Africa. All submissions are peer-reviewed by at least two referees' expert in the field of the submitted paper. Special issues are encouraged; please contact the Chief Editor for further information.

AJTER is published primarily electronically and the printed version is produced annually and comprises articles appeared during the preceding year.

AJTER is the official publication of [Laboratory of Applied and Functional Entomology](#) (Lenaf) in partnership with [Yangambi Faculty Institute of Agricultural Sciences](#), Kisangani, in the Democratic Republic of Congo.

Language

AJTER publishes articles in English and French. Title, Abstract and Keywords of the submitted manuscript should be published in French and English. Manuscripts should be submitted in concise and clear French using France spelling or in English using U.K. spelling. Authors should therefore set the Language in MS Word to French (France) or English (United Kingdom) (accessible under the Tools menu in MS Word) and follow the latest edition of the Dictionary.

Authors for whom English is a second language should have their manuscript professionally edited by a colleague from English speaking country before submission to improve the English. Manuscripts that do not conform to this requirement and the following format will be returned to the author prior to review for correction.

3. MANUSCRIPT CATEGORIES AND REQUIREMENTS

AJTER publishes the following article types:

- Original Articles

- Reviews
- Short Communications
- Editorials
- Symposium Overviews

Original Articles

Original Articles are peer-reviewed research papers from the study of the behaviour, biology, biosystematics, conservation biology, ecology, evolution, forensic and medical entomology, molecular biology, public health, urban entomology, physiology, entomophagy and the use and control of insects, arachnids and myriapods.

Please click on this link for further details on how Original Articles should be formatted: [Link](#)

Original Articles (Taxonomic Papers)

For taxonomic papers, authors must follow the [International Code of Zoological Nomenclature](#) (ICZN). Revisionary papers and small monographs will be accepted provided they occupy no more than 25 printed journal pages due to competition for space. The Introduction of all taxonomic papers must provide a clear statement outlining the context and purpose of the paper - why the work was done and what it aims to achieve. Further detail about requirements for taxonomic papers are available here: [Link](#)

Reviews

Reviews may be invited or submitted by prospective authors on any research topic provided they are of broad interest. Commentaries or overviews on current areas of research, innovation or rapid development are particularly welcome. The structure of Review papers is optional, but they must include an Abstract and Introduction, and preferably end with a Conclusion and/or Future Directions. Page length is optional, but Reviews are typically 5,000–20,000 words. Note that one or two Review papers will be made freely available to the general public each year based on the recommendation of the Chief Editor.

Short Communications

Short Communications are not limited in length. They should present a complete study that is more limited in scope than is found in full-length papers. Short Communications has the following differences: (1) Abstracts are limited to 150 words; (2) instead of a separate Materials and Methods section, experimental procedures may be incorporated into Figure Legends and Table footnotes; (3) Results and Discussion should be combined into a single section.

Editorials and Symposium Overviews

Editorials are opinion pieces or commentaries on particular topics of broad interest prepared by the Chief Editor. Symposium Overviews are similar to Editorials and are prepared by the convenor(s) of a symposium, usually published as a special issue, in *African Journal of Entomological Research*.

4. PREPARING YOUR MANUSCRIPT

You are strongly encouraged to download and follow the structure outlined in the templates for [Original Articles](#) and [Taxonomic Articles](#). Use of these templates will make it much easier for you to prepare your paper in a manner conforming to the journal's requirements.

Style and Formatting

For submission, the manuscript should preferably be submitted as a single file, with the figures embedded as low-resolution files. Tables and figures should be inserted at the end of the manuscript (after references). Name the manuscript file as: **authorname.doc**.

- Submissions should be typed in 12 pt Times New Roman and have single line spacing.
- All margins should be set to 2.5 cm.
- The first paragraph under each heading is not indented; indent following paragraphs, with no blank line between paragraphs.
- Ensure that all mark-up ('Track Changes') done during manuscript preparation is removed ('Accept All Changes' on Reviewing Toolbar) so that reviewers have a clean copy on which to insert suggested changes and comments.

Abbreviations and Units

SI units (meter, kilogram etc.), as outlined in the latest edition of *Units, Symbols and Abbreviations: A Guide for Medical and Scientific Editors and Authors* (Royal Society of Medicine Press, London), should be used wherever possible. Give statistics and measurements in figures; that is, 10 mm, except where the number begins the sentence. When the number does not refer to a unit measurement, it is spelt out, except where the number is greater than nine. Use only standard abbreviations. Shorten the word 'Figure' to Fig. unless starting a sentence.

Parts of the Manuscript

All authors must have seen and approved the manuscript, and the order in which authors are presented, prior to submission and after revision.

The manuscript should be compiled in Microsoft Word or a generic equivalent. Authors should follow the style of articles in a recent issue of *African Journal of Tropical Entomology Research*.

Title page

The title page should contain:

1. Type of article: choose your article type (Original article, Review, Short communication...);
2. A simple, precise, catchy and informative title that contains the major key words: bold, 14-point Times New Roman, sentence case, and no longer than 20 words. The title should contain pertinent, descriptive words pertaining to the research. The title should contain the scientific name of the insect, with the order and family placed in parentheses;
3. the full names of the authors: all sentence case. Use initials for the last names of the authors;
4. the author's institutional affiliations at which the work was carried out: all sentence case; affiliations include the full address of all authors;
5. the email address of the author to whom correspondence about the manuscript should be sent.

Abstract

All manuscripts must include a brief but informative abstract intelligible without reference to the main text. It should not exceed 250 words and should describe the scope of the work and the main findings. Both common and scientific names of the insect should be included. Authorities to species names are not required except for taxonomic papers. References to scientific literature

must not be included. Use the passive voice in the Abstract. DO NOT use the uninformative phrase ‘Results are discussed.’

Key Words

Use 3-10 keywords provided below the Abstract (do not repeat any of the words of the title of the manuscript). Keywords should be lower case, separated by a comma.

Main Text Sections

Use a maximum of two heading levels:

- o Level 1: Boldface, uppercase.
- o Level 2: Boldface, sentence case.
- Italics should be used for non-English expressions, e.g., species names like *Tenebrio molitor*, gene names and words like *in vivo*.
- Commas are used for numbers greater than 1000. Ordinal numbers less than 10 are preferably spelled out. Periods are used for decimals. Use a 0 before the decimal point for numbers below 1 (e.g., 0.005).
- Authors should use SI units. Abbreviations should be used for all units; units should be given as kg/ha rather than kg ha⁻¹.
- Other abbreviations should be given in full on first use and are followed by the abbreviation in parentheses.
- Numerical values should be given in figures.
- Manufacturer or supplier names and location (city and country) are given for special chemicals, software, equipment and other products.
- Use single quotation marks in the text.
- Numbered lists should be provided with Arabic numbers or lower-case alphabet. Use a period after the number or letter (e.g., 1. or a.). Unnumbered lists should be provided with bullets.
- Do not indent paragraphs. Use the tab function to place words at a certain position in the text, not spaces.

Footnotes should be avoided.

Introduction: This section should include sufficient background information to set the work in context. The aims and goals of the manuscript should be clearly stated. The introduction should not contain findings or conclusions.

Materials and Methods: This should be concise but provide sufficient detail to allow the work to be repeated by others.

Results: This should be presented in a logical sequence in the text, tables and figures; repetitive presentation of the same data in different forms is not permissible.

Discussion: This should consider the results in relation to any hypotheses advanced in the Introduction and place the study in the context of other work.

Results and discussion maybe combined into a single section. Results and discussion may also be presented separately if necessary.

The aim of this section is the interpretation of the results and their relation to the existing knowledge. The contribution to Entomology must be clearly stated. The information given in any part of the text may be cited but not repeated.

Conclusion: The conclusion should include the most important idea of the experiment, the author's own findings, possible solutions to the problem, recommendations for further research, etc.

Acknowledgements

The source of financial grants and other funding must be acknowledged, including a frank declaration of the author's industrial links and affiliations. Financial and technical assistance may be acknowledged here and should be brief. If tables or figures have been reproduced from another source, or copyright is not held by any of the authors, then written permission from the copyright holder must be mentioned in the Acknowledgements.

Ethical Considerations

Research permits

When the research is carried out in areas for which research permits are required (e.g., nature reserves or National Parks), or when it deals with organisms for which collection or import/export permits are required (e.g., protected species), the authors must clearly state these permits in the Acknowledgements.

Human/Animal Ethics

Where research is carried out involving humans or materials of human origin (e.g., blood sera, DNA), or involves the use of animals, the permit number and issuing body must be included in the Acknowledgements.

Disclosure of Conflict of Interest

The journal requires that all authors disclose any potential sources of conflict of interest. Any interest or relationship, financial or otherwise, which might be perceived as influencing an author's objectivity is considered a potential source of conflict of interest. These must be disclosed when directly relevant or indirectly related to the work that the authors describe in their manuscript. Potential sources of conflict of interest include but are not limited to patent or stock ownership, membership of a company board of directors, membership of an advisory board or committee for a company, the testing of a commercial product paid or sponsored by the manufacturer, distributor or seller of that product, and consultancy for or receipt of speaker's fees from a company, or paid travel to present the information at a conference. The existence of a conflict of interest does not preclude publication in this journal. It is the responsibility of the corresponding author to review this policy with all authors and to collectively list on the front page of the manuscript and in the manuscript (under the Acknowledgments), ALL pertinent commercial and other relationships. You are also required to state if no conflict of interests exist.

References

The **APA style** for referencing is used. References should be listed in an alphabetical order at the end of the paper.

For original articles (research, short communications, mini-reviews), at least 50% of the references must be from ISI indexed journals from the last decade. This exigency is not applied to patents.

For mini-review articles at least 50% of the references must be from ISI indexed journals.

Research articles should have at least 15 references.

Review articles should have at least 50 references.

a. In the Text

- In the text give the author's name followed by the year in parentheses: Monzenga (2015).
- When reference is made to a work exclusively by two authors: (Ombeni and Munyuli, 2016), for three or more authors, the first name followed by *et al.* should be used: (Mabossy-Mobouna et al. 2021).
- Within parentheses, groups of references should be cited in chronological order: (Elorduy et al., 1991; MacEvelly, 2000; Malaisse, 2004; Choo, 2007; Mitsuhashi, 2008; Nonaka, 2009; Shorkley and Dossey, 2014; Looli et al., 2021).
- Two or more authors with the same year should be cited in Alphabetical order: (Agbidye *et al.* 2020; Latham, 2020; Mabossy-Mobouna et al., 2020; Paoletti, 2020).
- If several manuscripts by the same author(s) and from the same year are cited, a, b, c etc. should be put after the year of publication: (Looli et al., 2021a; Looli et al., 2021b, Looli 2021c).
- 'In press' should only be used to cite manuscripts actually accepted for publication in a journal. Citations such as 'manuscript in preparation' or 'manuscript submitted' are not permitted. Data from such manuscripts can only be mentioned in the text as 'unpublished data'.
- Pre-print publications are to be cited as websites, not cited as published papers because they have not been peer reviewed.
- Personal communication, unpublished data and publications from informal meetings are not to be listed in the reference list but should be listed in full in the text (e.g., A. Lenga, 2018, unpublished data or personal communication).
- Authors are responsible for the accuracy of the references.

b. In the References section

The reference list should be ordered alphabetically by the last name of the first author of each work. References with no author are ordered in the reference list alphabetically by the first significant word of the title.

Use only the initials of the authors' given names. Use full stops and spaces between the initials. Last name comes first. URLs or DOI links to referenced articles should be stated wherever available.

References should be listed in the following form:

Journal articles

Monzenga, L. J-C., Le Goff, G. J., Kalenga, K. & Thierry, H. (2017). Influence of substrates on the rearing success of *Rhynchophorus phoenicis* (Fabricius). *African Journal of Food Science and Technology*, 8(1), 007-013. <https://doi.org/10.14303/ajfst.2015.065>

Mabossy-Mobouna, G., Malaisse, F., Richel, A., Maesen, P., Latham, P., Roulon-Doko, P., Madamo Malasi, F. & Lognay, G. (2018). *Imbrasia obscura*, an edible caterpillar of tropical Africa: Chemical composition and nutritional value. *Tropicultura*, 36(4), 798-811. Retrieved from <http://www.tropicultura.org/text/v36n4/798.pdf>

Ombeni, J. B., Munyuli, T. M., Tresor, M., Fideline, N., Espoir, I. & Marcellin, B. (2018). Profile in amino and fatty acids of *Bunaeopsis aurantiaca* caterpillars eaten in South Kivu province, eastern of the Democratic Republic of Congo. In *Annals. Food Science and Technology*, 19 (3), 566-576. <http://www.afst.valahia.ro>

Books

Van Huis, A. & Tomberlin, J. K. (2017). Insects as food and feed: from production to consumption. Insects as food and feed: from production to consumption. *Wageningen Academic Publishers*, Wageningen, the Netherlands, 448 pp. <https://doi.org/10.3920/978-90-8686-849-0>

Durst, P. B., Johnson, D. V., Leslie, R. N. & Shono, K. (eds.) (2010). Forest insects as food: humans bite back. In: Proceedings of a workshop on Asia-Pacific resources and their potential for development, 19-21 February 2008, Chiang Mai, Thailand. *Food and Agriculture Organization of the United Nations RAP Publication 2010/02*. Available at: <http://www.fao.org/docrep/012/i1380e/i1380e00.pdf>

Neville, C. (2010). The complete guide to referencing and avoiding plagiarism (2nd ed.). New York, NY: *Open University Press*.

For internet resources

Jongema, Y. (2017). List of edible insects of the world. Wageningen University & Research, Wageningen, the Netherlands. Available at: <http://tinyurl.com/mestm6p>.

Van Huis, A., Van Itterbeeck, J., Klunder, H., Mertens, E., Halloran, A., Muir, G. & Vantomme, P. (2013). Edible insects: future prospects for food and feed security. FAO Forestry Paper no. 171. Food and Agriculture Organization of the United Nations (FAO), Rome, Italy, 187 pp. Available at: <http://www.fao.org/docrep/018/i3253e/i3253e.pdf>.

Tables

Tables must be constructed using the ‘Table’ function of your word processor and must not have the Enter key used in any cell. Tables should be self-contained and complement, but not duplicate, information contained in the text. Tables should be numbered consecutively in Arabic numerals. Each table should be presented on a separate page at the end of the text with a comprehensive but concise legend above the table. Tables should be double-spaced and vertical lines should not be used to separate columns. Column headings should be brief, with units of measurement in parentheses; all abbreviations should be defined in footnotes. Use superscript letters (not numbers) for footnotes and keep footnotes to a minimum. *, **, *** should be reserved for *P*-values. The table and its legend/footnotes should be understandable without reference to the text.

Figure Legends

Legends should be concise but comprehensive – the figure and its legend must be understandable without reference to the text. Include definitions of any symbols used and define/explain all abbreviations and units of measurement.

Figures

Only scientifically necessary illustrations should be included. Magnifications should be indicated using a scale bar on the illustration. Figures should be cited in consecutive order in the text.

Preparing Figures: Although we encourage authors to send us the highest-quality figures possible, for peer-review purposes we are happy to accept a wide variety of formats, sizes, and resolutions. Please note that it is preferable that line figures (e.g., graphs and charts) are supplied in black and white so that they are legible if printed by a reader in black and white.

Formulae and equations

- Formulae should be typewritten, if possible. Word Equation Editor/MathType should be used only for formulae that cannot be produced using normal text or Symbol font.
- We do not recommend using the Word 2007, 2008, 2010 or 2011 equation editor. This can in some cases result in display errors. Instead, use the legacy equation editor in word (Insert menu; select insert object; select Microsoft equation) or use Mathtype (recommended).
- Subscripts and superscripts should be clear.
- Give the meaning of all symbols immediately after the equation in which they are first used.
- Equations should be numbered in Arabic numbers serially at the right-hand side in parentheses.
- When referring to equations in the text use 'Equation' followed by the number, not Eq.

5. EDITORIAL POLICIES AND ETHICAL CONSIDERATIONS

Editorial Review and Acceptance

Manuscripts must not present work that has been published, accepted for publication or is currently under consideration for publication elsewhere. Submission of a manuscript must be approved by all authors.

All manuscripts are reviewed by a Subject Editor of the Editorial Board and two specialist referees before acceptance. If a reviewed manuscript that is returned to the author for revision is not resubmitted within three months, it will be considered to have been withdrawn unless an extension has been granted by the Chief Editor. Revised manuscripts may be subject to further external review at the discretion of the Subject Editor. Final acceptance or rejection rests with the Chief Editor.

The Editors and the Publisher reserve the right to modify manuscripts to eliminate ambiguity and repetition, and to improve communication between author and reader. To encourage the valuable ongoing services of highly qualified reviewers and to avoid unnecessary delays, authors are strongly advised to have their manuscripts thoroughly reviewed by impartial colleagues prior to submission, especially if English is not their first language.

Scientific Names

The complete scientific name (genus and species), and cultivar or strain where appropriate, should be given for all animals when first mentioned; authorities are only needed for taxonomic papers. The generic name may be abbreviated to an initial in subsequent references except at the start of sentences and where intervening references to other genera would cause confusion.

All names must conform to the Articles and Recommendations of the fourth edition of the [International Code of Zoological Nomenclature](#).

Nucleotide Sequence Data

All DNA sequences must be lodged with GenBank and should not be repeated in the paper unless highly relevant. The GenBank registration number must be provided for each sequence (e.g., in Supporting Information).

Author statements

Papers are accepted for publication in the journal on the understanding that the content has not been published or submitted for publication elsewhere.

Authorship

All listed authors should have contributed to the work and be in agreement with the final version of the manuscript.

Data Sharing and Data Accessibility

The journal encourages authors to share the data and other artefacts supporting the results in the paper by archiving it in an appropriate public repository. Authors should include a data accessibility statement, including a link to the repository they have used, in order that this statement can be published alongside their paper.

Ethics

Authors should ensure that the work described is entirely original. If authors use the work and/or words of others this should be cited or quoted appropriately. Plagiarism in all its forms is unacceptable.

- It is accepted that authors sometimes need to manipulate images for clarity, however, manipulation for purposes of deception or fraud will be seen as scientific ethical abuse.
- *AJTER* is a participant of Similarity Check, a service offered by CrossRef and powered by iThenticate. iThenticate is a plagiarism screening service that verifies the originality of written work.
- If plagiarism or manipulation is identified, manuscripts will either not be considered for publication or if already published the paper will be withdrawn from the electronic version of the journal.
- Authors need to confirm that all the research meets the ethical guidelines, including adherence to the legal requirements (for human and animal studies) of the study country.

Now is the time to start promoting your article.

6. EDITORIAL OFFICE CONTACT DETAILS

Institut Facultaire des Sciences Agronomiques de Yangambi
Laboratoire d'Entomologie Appliquée et Fonctionnelle (Lenaf)
N° 750, 9/6 Av. Abbé Munyororo,
Kisangani-1232, DR Congo
Contact Person : Louis Looli Boyombe (Secretariat)
E-mail : ajter.journal@gmail.com
Tel: (+243) 85 16 90 100 (RDC)
(+212) 61 72 32 052 (Ma)

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